**GA-506 Marietta/Cobb Continuum of Care**

**Called Board of Directors Meeting**

**September 10, 2019**

**Minutes**

**Members Attending**: Irene Barton, Jillian Bradfield, Carolyn Bridges, Steven Campisi, Tyler Driver, Melanie Kagan, Foster Norman, Dayna Parker, Falecia Stewart, Marcy Stidum, Ashley Williams

**Staff** **Attending**: Lee Smith and Joan Toder (CFR), Cherry Dabney (MUST), Robin James (LSR)

***Welcome***

Irene Barton, Chair, called the meeting to order and introductions were made.

***Attendance and Proxy***

Tyler Driver confirmed attendance and quorum was in place.

The following proxies were presented: Tracey Atwater gave her proxy to Robin James. Scott Campbell, Bryan Stephens, and Veronica Sigalo gave their proxy to Tyler Driver. Cheryl Musial gave her proxy to Melanie Kagan.

***Minutes***

Tyler presented the August 20, 2019 minutes.

Motion: To accept the August 20, 2019 minutes.

Moved First: Dayna Parker Seconded By: Marcy Stidum None Opposed

***CoC Application***

Carolyn Bridges reported that the CoC application is requiring MOU’s from our partners as we work towards increasing income for the clients stating they will provide a preference for homeless persons. We have secured MOU’s from WorkSource Cobb and the Cobb Literacy Council.

WorkSource Cobb will:

1. Provide training assistance, job search activities, and career development support to the Cobb community
2. Provide a preference for homeless persons in programs offered by WorkSource Cobb

Cobb Literacy Council will:

1. Support GED programs across the Cobb community
2. Provide a preference for homeless persons in GED programs supported by the CLC

***Planning Grant***

Carolyn Bridges reported that the planning grant asks how we handle our written agendas for each Board meeting. She is recommending that we include something in the governance charter. The Board agreed.

Written Agendas – Written agendas for each meeting of the Board of Directors will be provided to members of the Board in advance of each meeting.

Motion: To include language about written agendas in the governance charter.

Moved First: Melanie Kagan Seconded By: Falecia Stewart None Opposed

***Rating and Ranking***

The non-conflicted panel: Judge Green, Irene Barton, Steve Campisi met on September 3rd to review scores and scenarios in order to present their recommendation. We reviewed the scoring tool as there was an additional question addressing percent of persons who maintained or increased employment income. We also added that the project description in the DV application adequately describes methods used to ensure/improve client safety. There were no points assigned but wanted to include on tool to show we reviewed.

The non-conflicted committee recommended scenario 2 which looked at highest to lowest score and CSB straddling Tier 1 and 2 due to partial non-compliance with low barriers. The non-compliance issue has been addressed with CSB and they are working to correct it.

Motion: To accept the recommendation from the non-conflicted committee for scenario 2 with CSB straddling tier 1 and 2.

Moved First: Marcy Stidum Seconded By: Steve Campisi None Opposed

***Announcements/General Discussion***

The final application will be submitted on September 27. The applications have been reviewed and will be amended back for corrections. KSU will be hosting homeless awareness week from November 2-8 with the homeless vigil on November 8 at the KSU Marietta campus. The Cobb Collaborative and CoC General Membership Meeting will be December 11 from 11:30-1:00 at MUST.

***Next Meeting-*** Board Meeting- December 17, 12pm at the Mansour Conference Center (we will cancel the October 15 meeting)

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| **Action Item** | **POC** | **Closure Date** |
| Return corrected applications by September 18 | Funded organizations | September 18 |
| Send minutes  | Lee Smith | Next Meeting  |
| Share CES written standards and procedures for review | Carolyn Bridges | Next Meeting  |
| Collect HMIS dues for year 2 | Lee Smith | Next Meeting  |