**GA-506 Marietta/Cobb Continuum of Care**

**Board of Directors Meeting**

**August 20, 2019**

**Minutes**

**Members Attending**: Tracey Atwater, Irene Barton, Carolyn Bridges, Scott Campbell, Nayoki Cormier, Tyler Driver, Reuben Green, Melanie Kagan, Cheryl Musial, Foster Norman, Dayna Parker, Veronica Sigalo, Falecia Stewart, Marcy Stidum, Ashley Williams,

**Staff** **Attending**: Lee Smith and Joan Toder (CFR), Cherry Dabney (MUST)

***Welcome & Introductions***

Irene Barton, Chair, called the meeting to order and introductions were made. We welcomed the new Board members and the Coordinated Entry Specialist. Irene announced that Jeri Barr and Jim Hartsfield were stepping down due to retirement.

***Attendance and Proxy***

Tyler Driver confirmed attendance and quorum was in place.

The following proxy was presented: Bryan Stephens gave his proxy to Tyler Driver.

***Minutes***

Tyler presented the June 18, 2019 minutes.

Motion: To accept the June 18, 2019 minutes.

Moved First: Reuben Green Seconded By: Falecia Stewart None Opposed

***FY19 CoC Competition***

Carolyn Bridges reported that the public notice was sent out and that there was no interest from any new organizations to submit a letter of intent. It was published on the Center for Family Resources and Cobb Collaborative websites. The renewal applications should be submitted in e-snaps by August 26 and copy sent to the Collaborative Applicant. Falecia Stewart, Tyler Driver, Joan Toder, and Lee Smith will review the applications the week of August 26 and amend if corrections need to be made. The timeline was reviewed. The non-conflicted panel will be Reuben Green, Irene Barton, and Steve Campisi and they will meet on September 3 and present their recommendation on September 10 to the Board. The Collaborative Applicant would like to submit final application on September 27. HUD’s deadline is September 30.

Joan Toder presented the rating and ranking process document. The amount allowed for Tier 1 is $2,093,837 and Tier 2 is $260,098 (ARD-Tier 1= $124,996 and Bonus= $135,102) We must follow HUD’s homeless policy priorities:

1. ending homelessness for all persons
2. creating a systemic response to homelessness
3. strategically allocating and using resources
4. using an evidence-based approach
5. increasing employment
6. providing flexibility for housing first with service participation requirements

Number 6 has been revised to allow for service participation requirements after the client is housed.

All projects (except HMIS and SSO-Coordinated Entry projects) will be scored using a scoring system based on HUD-established performance measures and ranking criteria. A total of 79 points will be available:

We will use the APR, SPM, and FY18 application to complete the scoring tool used for ranking.

We will revise the employment income criteria and have included “maintained”.

**Employment Income** – 5 points available. All projects will be scored on the percent of persons age 18+ who maintained or increased employment income from all sources, from project entry to the end of the operating year (using annual assessment) or at project exit.

Motion: To accept the rating and ranking process with revision to the employment income criteria.

Moved First: Reuben Green Seconded By: Falecia Stewart None Opposed

***Committee Updates***

Coordinated Entry- As of 8/19/19:

* 223 households, 500 persons currently on the list
* ½ with children, ½ without children

We are happy to report that Cherry Dabney started on August 1 as the new Coordinated Entry Specialist. Joan will provide training and transition the duties over to Cherry. We conducted intake and referral training on August 14 and will continue to offer training, so we are consistent in operating CE.

 ***HMIS Updates***

Joan Toder presented the APR due dates. APR’s are due 90 days after grant year. There will be new data standards as of 10/1/19. There will be three new CE data elements April 1, 2020.

***Announcements/General Discussion***

Renewal applications are due August 26. The called Board meeting will be September 10 and the collaborative applicant will submit final application on September 27. The Cobb Collaborative and CoC General Membership Meeting will be December 11 from 11:30-1:00 at MUST.

***Next Meeting-*** Board Meeting- September 10, 12pm at the Mansour Conference Center

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| **Action Item** | **POC** | **Closure Date** |
| Send minutes  | Lee Smith | Next Meeting  |
| Review renewal applications | Joan Toder, Tyler Driver, Falecia Stewart, and Lee Smith | Week of August 26 |
| Non-conflicted panel meets to discuss rating and ranking  | Reuben Green, Irene Barton, Steve Campisi | September 3 |
| Share CES written standards and procedures for review | Carolyn Bridges | Next Meeting  |
| Collect HMIS dues for year 2 | Lee Smith | Next Meeting  |