**GA-506 Marietta/Cobb Continuum of Care**

**Board of Directors Meeting**

**February 19, 2019**

**Minutes**

**Members Attending**: Jeri Barr, Tyler Driver, Falecia Stewart, Tracey Atwater, Foster Norman, Ashley Williams, Irene Barton, Veronica Sigalo, Bryan Stephens, Steve Campisi

**Staff** **Attending**: Lee Smith and Joan Toder (CFR), Jillian Bradfield (MUST), Jeff Smythe (Hope Atlanta)

***Welcome & Introductions***

Irene Barton, Chair, called the meeting to order and introductions were made. We welcomed our newest Board members: Tracey Atwater with liveSAFE Resources and Ashley Williams with Hope Atlanta.

***Attendance and Proxy***

Lee Smith confirmed attendance and quorum was in place.

The following proxy was presented: Judge Reuben Green gave his proxy to Jeri Barr

***Minutes***

Lee presented the December 11, 2018 minutes. One minor correction will be made under committee updates first bullet. Will change “As of” 1/23/18 to “Since” 1/23/18.

Motion: To accept the December 11, 2018 minutes with correction made.

Moved First: Bryan Stephens Seconded By: Falecia Stewart None Opposed

**FY18 Awards**

Lee shared the FY18 awards announcement. We received all projects in Tier 1, CSB grant which straddled Tier 1 and Tier 2, but did not receive the last 2 CSB grants in Tier 2. Bryan asked if we could add the final awards to the final rating and ranking list, we submitted to HUD so everyone could see total picture. Lee will update and send.

**Governance Committee**

Falecia Stewart, Bryan Stephens, and Tyler Driver met yesterday to review the open positions.

We have the following to fill: business, school district, hospitals, university, affordable housing developer, and a formerly homeless individual. They have divided up the areas and will each seek someone for the following.

Falecia- formerly homeless, university, and affordable housing

Tyler- hospital

Bryan- business

The Board was asked to send any potential candidates to them.

***HMIS Fees***

Lee Smith reported that The Center for Family Resources is able to allocate $27,315 from the HMIS grant and $12,519 will be dispersed to the organizations using ClientTrack for year two. This allows the fees to be less per organization than originally planned. The following need to pay: Hope Atlanta, MUST Ministries, and Zion Keepers

The good news is that we were awarded the HMIS Support grant and will be able to pay for year 3.

***Committee Updates***

PIT Count- Lee presented the draft numbers from the unsheltered count. This year we partnered with MPD and CCPD which provided more insight for the sites and two officers per team for the night of the count. We had 11 teams participate. Irene Barton has offered to send a letter to both Chief Flynn and Chief Register to thank them for their officer’s participation.

total households:  119 total people:  133

total adults:  129 total adults surveyed:  125

total children:  4

Joan has collected the sheltered surveys. The final report for the PIT Count is due to HUD by April 30.

Monitoring/File Review- We are continuing to meet and will start monitoring in the next quarter.

Coordinated Entry- As of 1/30/19:

* Current CE Enrollment- 166 households and 312 individuals
* Singles (Only 1 identified in CE for household)- 105 (of those, 26 are chronically homeless)
* Adult family household (more than one adult/no children identified in CE enrollment for household)- 3
* Families with children- 58
* Average # of days on CE list- 68

Joan Toder shared a Veterans report.

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| --- | --- | --- |
| Agencies with Vets  Enrolled in Projects  1/23/18 - 2/13/19 | Number of Vets (duplicated) | % of Total |
| Action Ministries | 12 | 2% |
| Cobb CoC CE Basic | 70 | 10% |
| Cobb/Douglas CSB | 5 | 1% |
| HOPE Atlanta | 84 | 12% |
| Jerusalem House, Inc. | 1 | 0% |
| Latin American Association | 1 | 0% |
| Living Room | 9 | 1% |
| MUST Ministries | 354 | 49% |
| The Center for Family Resources | 92 | 13% |
| The Collective at Cumberland | 11 | 2% |
| The Extension | 27 | 4% |
| Turner Hill | 3 | 0% |
| United Way - SSVF | 34 | 5% |
| Zion Keepers Inc | 15 | 2% |
|  |  |  |
| Grand Total (duplicated) | 718 | 100% |
|  |  |  |
| Grand Total (unduplicated) | 433 |  |

***HMIS Updates***

Joan Toder presented the APR due dates through May 2019. She has added a draft column for when they are initially due to her so she can review. The system performance measures report is due May 31. There will be new data standards as of 10/1/19. The LSA is being reviewed as they are behind with the government shut down.

***Announcements/General Discussion***

The PATH Team with Hope Atlanta is officially no longer in Cobb. They have moved to Hall County.

Environmental Reviews are due as it has been five years. Carolyn will send information to Kimberly Roberts at the CDBG Office and they will handle.

***Next Meeting-*** Board Meeting- April 16, 12pm at the Mansour Conference Center

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| **Action Item** | **POC** | **Closure Date** |
| Send minutes | Lee Smith | Next Meeting |
| Share CES written standards and procedures for review | Carolyn Bridges | Next Meeting |
| Collect HMIS dues for year 2 | Lee Smith | Next Meeting |
| Governance Committee create list of potential members | Falecia Stewart, Tyler Driver, Bryan Stephens | Next Meeting |