

**GA-506 Marietta/Cobb Continuum of Care
Board of Directors Meeting
September 13, 2017**

Minutes

Members Attending: Jeri Barr, Carolyn Bridges, Tyler Driver, Chris Fields, Bryan Stephens, Holly Tuchman, Karen Carter, Kathleen Vaughn, Jim Hartsfield

Guests Attending: Rachel Castillo

Staff Attending: Joan Toder, Lee Freeman-Smith

Welcome

Holly Tuchman and Bryan Stephens, Co-Chairs, called the meeting to order.

Attendance and Proxy

Karen Carter confirmed attendance and quorum was in place.

The following proxies were presented: Veronica Sigalo, Falecia Stewart, and Judge Green gave their proxies to Karen Carter. Tyler Driver needed to leave early so he gave his proxy to Chris Fields.

Minutes

Karen presented the August 22, 2017 minutes.

Motion: To accept the August 22 minutes

Moved First: Chris Fields

Seconded By: Jeri Barr

None Opposed

Governance Charter/Policies

Carolyn Bridges stated that we need to update the governance charter to reflect the change from Pathways to Eccovia.

Motion: To update the Governance Charter to reflect change from Pathways to Eccovia

Moved First: Chris Fields

Seconded By: Karen Carter

None Opposed

Carolyn presented the proposed policy additions.

Policy #1:

On September 21, 2016, HUD published a final rule in the Federal Register entitled "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs." This rule builds upon HUD's February 2012 final rule entitled "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" (2012 Equal Access Rule), which aimed to ensure that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status.

Proposed CoC Policy:

Recipients and subrecipients of CPD funding, as well as owners, operators, and managers of shelters, and other buildings and facilities and providers of services funded in whole or in part by any CPD program must grant equal access to such facilities, and other buildings and facilities, benefits, accommodations and services to individuals in accordance with the individual's gender identity, and in a manner that affords equal access to the individual's family.

Motion: To adopt proposed CoC policy with adding in sexual orientation/gender identity language

Moved First: Jeri Barr

Seconded By: Karen Carter

None Opposed

Policy #2:

Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing

Proposed CoC Policy:

To ensure that all PSH beds funded through the CoC Program are used as strategically and effectively as possible, the Marietta/Cobb Continuum of Care has adopted the *Orders of Priority* as published by HUD in Notice CPD-16-11. PSH projects must prioritize the chronically homeless as beds become vacant to the maximum extent practicable, until there are no persons within the CoC's geographic area who meet that criteria.

Updated Proposed CoC Policy:

To ensure that all PSH beds funded through the CoC Program are used as strategically and effectively as possible, the Marietta/Cobb Continuum of Care has adopted the *Orders of Priority* as published by HUD in Notice CPD-16-11. PSH projects must prioritize the chronically homeless as beds become vacant to the maximum extent practicable.

Motion: To adopt updated proposed CoC policy with removing “until there are no persons within the CoC’s geographic area who meet that criteria”

Moved First: Chris Fields Seconded By: Bryan Stephens None Opposed

HMIS Cost Distribution Allocation

Sarah Dimond, Controller, with the Center for Family Resources joined the meeting to discuss an additional scenario (#5) for paying the first-year cost of \$10,747. CFR has a couple of grants that helps support the HMIS Coordinator for the CoC and has provided the match. Due to some of the grants overlapping, CFR is offering to pay \$10,747 for the first year from one of the HMIS grants. (one time only) The total cost is \$13,434 so we are passing along the remaining \$2,687 balance to the mandated and non-mandated organizations. (20% of \$13,434= \$2,687)

CFR will invoice each organization and payment will be made to The Center for Family Resources. CFR will submit paperwork to DCA/GHFA which is the HMIS Lead to make full payment for first year.

Motion: To accept scenario #5 which has HMIS grant covering 80% of total cost and 20% covered by the mandated and non-mandated organizations; if any non-mandated do not pay, they will not have access to data

Moved First: Jeri Barr Seconded By: Bryan Stephens None Opposed

Board Positions

Holly Tuchman presented that it is time to seek another co-chair and secretary to continue to serve for the 2017-2018 year. Holly has agreed to serve one more year as co-chair and Karen Carter will serve one more year as secretary. This has our current co-chairs stepping down at the same time but we felt it was best for Holly to continue one more year for consistency. Carolyn mentioned that it is time to seek additional Board members. It is also time to review our by-laws to see if updates need to be made. Chris, Bryan, and Karen have agreed to work on them.

Motion: To accept Holly Tuchman as co-chair and Karen Carter as secretary for the 2017-2018 year

Moved First: Chris Fields Seconded By: Jeri Barr None Opposed

Rating and Ranking

Kathleen Vaughn presented the rating and ranking recommendations from the non-conflicted panel. She presented a revised scenario 6 which represented the following ranking criteria used: scores, missed application deadline, unexpended funds the last 3 years, partial reallocation of lowest tier 1 project, new project in tier 1

Karen Carter shared that the panel felt they needed to be consistent with rating and ranking as we looked at previously deadlines, monitoring, unspent funds which impacted another organization. The NOFA also states that the CoC will rate and rank all applications that met the application deadline. Although we had applications turned in late, we still accepted them.

Motion: To accept the rating and ranking recommendation from the non-conflicted panel

Moved First: Bryan Stephens Seconded By: Jeri Barr None Opposed

Announcements/General Discussion

- We will amend back applications for corrections.
- Karen asked the Board to please send a letter to all the Cobb County Commissioners advocating to keep the Cobb County Non-Profit Grant funds in place. The BOC will hold a meeting on 9/22 at 10am. If you are able, please come and show your support. Karen will send out a letter template so all can add their piece and easily share.

The meeting was adjourned at 11:00am.

Next Meeting

Board Meeting- November 14 at 12pm at the Mansour Conference Center

Action Item	POC	Closure Date
Send minutes	Lee Freeman-Smith	Next Meeting
Send By-Laws to Chris, Karen, and Bryan to review	Lee Freeman-Smith	September 15
Amend back applications for corrections (waiting on clarification from HUD about a few questions)	Lee Freeman-Smith/Joan Toder	Week of September 18
Send invoice for HMIS Cost	Lee Freeman-Smith	Week of September 25