

**GA-506 Marietta/Cobb Continuum of Care
Called Board of Directors Meeting
August 22, 2017**

Minutes

Members Attending: Jeri Barr, Carolyn Bridges, Tyler Driver, Chris Fields, Veronica Sigalo, Holly Tuchman, Falecia Stewart, Reuben Green, Fran Sutton, Kathleen Vaughn, Jim Hartsfield

Guests Attending: Rachel Castillo

Staff Attending: Joan Toder, Lee Freeman-Smith

Welcome

Holly Tuchman, Co-Chair, called the meeting to order and introductions were made.

Attendance and Proxy

Lee Freeman-Smith confirmed attendance and quorum was in place.

The following proxy was presented: Karen Carter gave her proxy to Irene Barton. Fran Sutton needed to leave early so she gave her proxy to Jim Hartsfield.

Rating and Ranking Process

Carolyn Bridges thanked the rating and ranking process committee for their hard work. She reviewed the rating and ranking process document.

CoC's Annual Renewal Demand: \$2,079,724

Tier 1 is 94 percent of the CoC's ARD amount.

Tier 1: \$1,954,941

Tier 2: \$124,783

Creation of New Projects

CoC's may create new projects by making funds available through reallocation or by using amounts available through the permanent housing bonus.

1. Permanent Supportive Housing
2. Rapid Rehousing for individuals and families
3. Joint TH and PH-RRH
4. New dedicated HMIS
5. New supportive services to develop or operate coordinated entry

HUD Policy and Program Priorities

1. End Homelessness for all persons
2. Create a systematic response to homelessness
3. Strategically allocate and use resources
4. Use a housing first approach

Marietta/Cobb CoC Policies

The Marietta/Cobb CoC will invite submissions for new and renewal projects, including from applicants not currently funded by HUD. We received 2 LOI's. Latin American Association submitted but then declined. MUST Ministries submitted for Coordinated Entry and was accepted to proceed as they met the criteria.

Projects (except HMIS) will be scored using a scoring system based on HUD established performance measures and ranking criteria. A total of 87 points will be available:

1. Expenditures
2. Bed & Unit Utilization
3. Permanent Housing Placement or Retention
4. Income
5. Average Length of Time Homelessness
6. Returns to Homelessness
7. Application Review
8. Miscellaneous

Projects will be ranked and placed in Tier 1 or Tier 2 according to their scores, except for projects placed in Hold Harmless status for the FY17 competition:

- Some renewing permanent housing projects will not have an APR because they have not completed their first operating year. They will receive 0 points for performance but will be held in Hold Harmless status.
- Projects in Hold Harmless status will be placed at the bottom of Tier 1 but above a project that straddles Tier 1 and Tier 2. HMIS projects will be ranked at the top of the list of Hold Harmless projects.

Coordinated Entry new project will not be scored and the non-conflicted rating and ranking panel will determine placement. Renewal projects with a combined score of less than 65 points will be recommended to the CoC Board for either identification of technical assistance or full or partial reallocation of funds.

The non-conflicted panel will meet the week of September 4. Applicants will be notified by September 13 whether their project was accepted or rejected. Appeals must be submitted in writing to the CoC within 5 business days after notification of the CoC approved rating and ranking list. The appealing organization will be notified within 5 business days of the decision.

Joan Toder reviewed the scoring tool. (criteria, points, scoring tiers, and data source)

We made the following changes:

Returns to Homelessness

- Percent of clients who exited to permanent housing destinations and didn't return to homelessness in Cobb within 1-179 days (exits between 1/1/16-12/31/16, returns between 1/1/16 and 6/28/17)

NOTE: For exits from a DV project recorded in a comparable database, only a subsequent entry into another DV project in that same database will be considered a return to homelessness.

NOTE: PSH projects with no exits in this date range will get full points

- Percent of clients who exited to permanent housing destinations and didn't return to homelessness in Cobb within 180-365 days (exits between 1/1/16-6/30/16, returns between 1/1/16 and 12/26/16)

NOTE: For exits from a DV project recorded in a comparable database, only a subsequent entry into another DV project in that same database will be considered a return to homelessness.

NOTE: PSH projects with no exits in this date range will get full points

Under application review, will add the following to the process document:

Does the project ensure that participants are not terminated for any of the following: failure to participate in supportive services, failure to make progress on service plan, loss of income or failure to improve income, any other activity not covered in a lease agreement typically found in the project's geographic area?

We agreed to create a new coordinated entry project. MUST will hire the person who will support the CoC. We will need to review and score the projects to best determine reallocation. Coordinated Entry new project will not be scored and the non-conflicted rating and ranking panel will determine placement for either tier 1 or 2. We will update process document to reflect new project.

Motion: To move forward with Coordinated Entry application

Moved First: Reuben Green

Seconded By: Chris Fields

None Opposed

Motion: To accept the rating and ranking process and scoring tool with the revisions discussed

Moved First: Irene Barton

Seconded By: Reuben Green

None Opposed

The non-conflicted panel has also asked for expenditures for the past 3 years to get an average of spending.

Announcements/General Discussion

- We will update timeline.
- Applications are due August 28. You must submit on August 28. We can amend back after the applications have been reviewed to make any corrections.
- United Way has offered \$30,000 to hire a PT person for Coordinated Entry. We have also submitted to accept technical assistance to help our committee move forward to meeting our deadline of January 23, 2018.

- General Membership Meeting will be August 30 from 11:30-1:00 at MUST Ministries. This will be in conjunction with the Cobb Collaborative. The presentation will be the 2017 PIT Count data and Coordinated Entry.

The meeting was adjourned at 1:30pm.

Next Meeting

Board Meeting- September 12 at 12pm; Need to move the September 19 meeting to meet our timeline deadlines

Action Item	POC	Closure Date
Send minutes	Lee Freeman-Smith	Next Meeting
Submit applications in e-snaps and send PDF copy to Lee	Lee Freeman-Smith	August 28
Update rating and ranking process and scoring tool documents	Lee Freeman-Smith, Carolyn Bridges, Joan Toder	Week of September 4
Confirm non-conflicted members for rating and ranking committee meeting	Lee Freeman-Smith	Week of September 4