

**GA-506 Marietta/Cobb Continuum of Care  
Board of Directors Meeting  
May 16, 2017**

**Minutes**

**Members Attending:** Jeri Barr, Carolyn Bridges, Tyler Driver, Chris Fields, Bryan Stephens, Holly Tuchman, Falecia Stewart, Karen Carter, Fran Sutton, Judge Reuben Green

**Guests Attending:** Rachel Castillo

**Staff Attending:** Joan Toder

***Welcome***

Bryan Stephens and Holly Tuchman, Co-Chairs called the meeting to order.

***Attendance and Proxy***

Karen Carter confirmed attendance and quorum was in place.

The following proxies were presented: Veronica Sigalo gave her proxy to Tyler Driver

***Minutes***

Karen presented the March 21, 2017 minutes.

Motion: To accept the March 21 minutes

Moved First: Jeri Barr

Seconded By: Judge Reuben Green

None Opposed

***HMIS Update***

Carolyn Bridges presented the HMIS Cost Distribution Proposal for Year 2, with actuals for Year 1. The purpose of the presentation is to ensure the CoC's in Georgia have a full understanding of the costs associated with transitioning the software, to present cost sharing options, and to discuss strategies for meeting said costs. The balance due for year one is \$212,288.25 of which Cobb's portion is 27% of ARD or \$10,747.00.

Two options were presented for Year 2:

- De-Centralized Support Model – Cost to Cobb \$33,565.70
- Centralized Support Model – Cost to Cobb \$87,745.70

Discussion was focused on the level of support for each option, costs associated with each option, and benefits to our CoC with each option.

A motion to approve the De-Centralized Support Model was made by Chris Fields with a second from Jeri Barr. The motion was approved. Scenarios will be developed illustrating the options on splitting the costs. The ***Georgia HMIS Cost Distribution Discussion*** document was distributed to Board members prior to the meeting.

***FY 17 Rating and Ranking***

Carolyn reminded the Board of the process (criteria and factors) that will need to be updated due to the following:

- No new monitoring data
- Challenges with the APR and Client Track
- Members of the committee will need to be selected

The NOFA has not been released to date. Rachel will contact DCA to share report questions.

***Monitoring/File Review***

The committee continues to meet the 2<sup>nd</sup> Monday, monthly. They are working to develop a Table of Contents for each file. Each agency can keep the file in the order it most suits them, using the table of contents for guidance.

***Coordinated Entry***

The basic screening tool has been finalized. The NAEH website was shared with the Board. There is no additional information to report.

**PIT Count**

The count was held the evening of January 25, 2017. The data was submitted on May 1, 2017. Joan provided an overview of the data showing the participation of 14 agencies, representing 33 projects. A few questions regarding VASH and data collection were raised. Holly and Bryan will contact a representative from Marietta Housing Authority to discuss the possibility of the agency using Client Track to collect the data for VASH usage going forward. Joan will speak to CoC's in DeKalb and Atlanta to see how they handle VASH data. Joan will compile a trending report to compare year-by-year trends for Cobb. She will email the report when finished.

**Federal Cuts**

No new information to report other than we are waiting on a more complete proposed federal budget from the President identifying cuts to vital programs. A meeting has been set with the chairs and Nick Autorino to gain a better picture on the federal funding. The goal is to exit the meeting with an advocacy plan.

**Announcements**

Chris expressed his gratitude, on behalf of the team, to Joan for all of her work on the APR. Holly discussed succession planning and how important it was to liveSAFE Resources during her medical leave. She encouraged each agency to formulate a plan. Karen shared she will be speaking at the Government Finance Office Association conference next week as part of a panel sharing the merits of collaborative finance partnerships as it relates to the Cobb County Nonprofit Grant.

The meeting was adjourned at 1:39pm.

**Next Meeting**

Board Meeting- July 18, 12pm at the Mansour Conference Center

<b>Action Item</b>	<b>POC</b>	<b>Closure Date</b>
Send minutes	Karen Carter	July 1
De-Centralized Support Model Scenarios	Carolyn Bridges, Joan Toder, and Lee Freeman-Smith	July 18
Contact DCA to share report questions	Rachel Castillo	July 18
Contact Marietta Housing Authority regarding VASH data collection	Holly Tuchman and Bryan Stephens	July 18
PIT Trending Report	Joan Toder	As time permits