

**GA-506 Marietta/Cobb Continuum of Care  
Board of Directors Meeting  
September 20, 2016**

**Minutes**

**Members Attending:** Jeri Barr, Carolyn Bridges, Tyler Driver, Chris Fields, Bryan Stephens, John Shereikis, Falecia Stewart, Karen Carter, Fran Sutton, Kathleen Vaughn, Jim Hartsfield  
**Guests Attending:** Rachel Castillo  
**Staff Attending:** Lee Freeman-Smith

***Welcome***

The meeting was called to order by Chris Fields, Co-Chair.

***Attendance and Proxy***

Jeri Barr confirmed attendance and quorum was in place. John Shereikis announced he was leaving Hope Atlanta to work for DCA. Falecia Stewart, Deputy Director, will serve on the Board for Hope Atlanta.

There were no proxies given.

***Minutes***

Jeri presented the August 25, 2016 minutes.

Motion: To accept the August 25 minutes

Moved First: Jim Hartsfield

Seconded By: Tyler Driver

None Opposed

***Reallocation Appeal***

Chris reported that Zion Keepers submitted an appeal after the decision was made to reallocate their funds during the August 25 Board meeting. A panel of 5 non-conflicted members met with Zion Keepers on September 8 to discuss. After reviewing documentation, the panel upheld the decision of full reallocation.

***Collaborative Application***

The application was submitted on September 12. (2 days early which earns more points)

Carolyn shared a PowerPoint which showed overall points. The application was publicly posted on the CFR website.

***HMIS Update***

Carolyn reminded everyone to turn in their spreadsheet by 1:00pm today.

***PIT Count Task Force***

Lee Freeman-Smith reported that a committee has been established to focus on the 2017 count. Each funded organization was to have a representative and to please encourage their participation.

***Monitoring Committee***

Carolyn reported that we must monitor in 2017. (every 2 years) We will convene the previous committee to discuss next steps. In addition, we must have a file review committee so we are consistent with collecting the proper documentation. Tina Jones has resigned from The Extension so Robert Jordan will replace her on the file review committee. We talked about having one committee to handle both monitoring and files. CSB and MUST might be able to add another person. Have we considered others in the CoC general membership?

***Advisory Council***

Chris reported that we need to follow-up with them for next steps.

***Announcements/General Discussion***

We now have a secretary position open with John leaving the Board.

Karen Carter was nominated for secretary. Receiving no other nominations, the following was presented.

Motion: Karen Carter will serve as secretary starting October 1, 2016

Moved First: Jeri Barr

Seconded By: Bryan Stephens

None Opposed

The Cobb Collaborative Homeless Memorial and Vigil will be on November 11 at the KSU Marietta campus. It is student driven to educate them and the community about the homeless in our community.

The fall general membership will be in conjunction with the Cobb Collaborative at MUST Ministries on December 14 from 11:30am-1:00pm. Our main topics will be the 2017 PIT Count and Affordable Housing.

We thanked Chris Fields for his service for the past two years.

***Next Meeting***

Board Meeting- November 15, 12pm at the Mansour Conference Center

<b>Action Item</b>	<b>POC</b>	<b>Closure Date</b>
Send minutes	Lee Freeman-Smith	November meeting
Send Falecia Stewart Board application	Lee Freeman-Smith	November meeting
Convene file monitoring committee to debrief	Carolyn Bridges/Lee Freeman-Smith	November meeting
Convene PIT Count Taskforce	Lee Freeman-Smith	On-going
Convene CE Committee	Lee Freeman-Smith	On-going