

The Center for Family Resources  
Development and Fundraising Policies  
Approved by Board 4/30/13

## **Donor Privacy Policy / Donor Bill of Rights**

Any information provided to The Center for Family Resources (CFR) by donors will be used solely to fulfill their donation and shall not be shared for any reason unless permission is granted by the donor to share such information.

All requests to remain anonymous shall be honored.

CFR does not sell or share donor lists.

Donors who supply CFR with their postal address or email address may be contacted periodically for solicitation purposes and/or with information regarding upcoming events. Donors may request to be permanently removed from CFR's mailing list by contacting us via email, phone or postal mail. All requests to be removed from CFR's mailing list shall be honored.

CFR supports "A Donor Bill of Rights," developed by the Association of Fundraising Professionals, the Association for Health Care Philanthropy, the Council for Advancement and Support of Education and the Giving Institute.

"A Donor Bill of Rights" states:

*Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:*

- *To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.*
- *To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.*
- *To have access to the organization's most recent financial statements.*
- *To be assured their gifts will be used for the purposes for which they were given.*
- *To receive appropriate acknowledgement and recognition.*
- *To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.*
- *To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.*
- *To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.*
- *To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.*
- *To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.*